



BVB's Sardar Patel College of Engineering

Andheri (West), Mumbai 400 058.



**Minutes of Board of Governors Meeting held on 20th November 2018 at
11.00 a.m. in the Board Room**

The following members were present:

1. Dr. Sesha Iyer
2. Dr. S. S Mantha
3. Shri. Asif Mulla
4. Dr. M.C. Deo
5. Shri. Dinesh Deshpande
6. Shri. Sanjeev Nadkarni
7. Dr. (Smt.) Prachi Gharpure
8. Dr. R.B. Buktar
9. Dr. Nilesh Raykar
10. Dr. P. H. Sawant

Prin. S. G. Chitale, Dr. Ranjan Banerjee, Dr. B. N. Chaudhary, Dr. Shivaji Rao Kadam, Dr. Kiran Patil and Smt. Seema Ghanekar were granted leave of absence.

Agenda Items:

(A) For Approval:

1. To approve minutes of meeting held on 17th November 2017

Minutes of the Board of Governors meeting held on 17th November 2017 along with the action taken report was presented.

Action taken: The minutes were approved.

Handwritten signature

2. To appraise about Admission 2017-18 (UG, Direct Second Year, PG and PhD programs)

The Member Secretary presented UG, Direct Second Year, PG and PhD programs' admission statistics for AY2017-18.

Three PG programs, namely, M.Tech. in Construction Management, Machine Design and Thermal Engineering are eligible for increase in intake from 18 to 30 students as these programs are now NBA accredited. The increase in student intake for these programs was proposed.

The board members suggested to increase emphasis on following courses in PG programs to make these programs better tuned to latest technologies and more attractive to students seeking admission: data analytics, smart-grid, smart-city, electric vehicles, renewable energy.

Action taken: The information was noted. The contents of PG programs shall be reviewed to emphasize latest technologies.

The proposal to increase student intake for 3 PG programs was approved.

3. Recruitment of faculty and staff, vacant positions

The Member Secretary presented following details.

- Three faculty members (one from each department) are eligible to apply for PhD under QIP; out of these only one faculty can be sponsored / relieved subject to selection in QIP and approval by BOG-SPCE and Department of Technical Education, Maharashtra (DTE). The process for application by faculty has been initiated.
- The post of Registrar has become vacant after retirement of Registrar on 31st October 2018. The vacancy has been intimated to DTE and permission by DTE to fill the post is sought.
- Approval of faculty positions by DTE, which was long pending has been received for following faculties: Prof. D. N. Jadhav, Prof. Megha Janbandhu, Prof. Prajkta Joshi and Prof. Divya T.
- Review of faculty/office posts/Non-Teaching posts has been taken by DTE with proposed abolishment of some posts.

The Member Secretary informed that revision of the organizational set up may be needed so that the strategic plan for years 2017-2022 can be successfully implemented. In the revision process, applicable organizational rules and regulations may be prepared, if required.

Handwritten signature

Action taken: The information was noted.

The board permitted three faculty members (one from each department) to apply for PhD under QIP; out of these only one faculty can be sponsored / relieved subject to selection in QIP and approval by BOG-SPCE and Department of Technical Education, Maharashtra (DTE).

4. Updates from Building and Works Committee

The Member Secretary presented updates from the Building and Works Committee such as summary of completed civil works under TEQIP and Institute funds, summary of proposed civil works and status of proposed new hostel construction.

A new PG building (60,000 sq.ft.) is proposed to be built within the campus.

Action taken: The Board noted the information. The expenditure for completed works and financial plan for proposed works was approved.

(B) For review/information:

1. To update about financial status

The Member Secretary informed about the financial position of the institute and presented budget allocation and utilization for various academic programmes/sections for the year 2017-18. The audited statement for TEQIP program was presented.

The existing fee structure for PG programs was discussed. The board members expressed the need to review the PG fee structure so that expenditure for mandatory requirements such as achieving of faculty-student ratio can be fully supported.

It was suggested that the financial committee meeting should be held as early as possible to prepare the financial plan for next 5 years.

Action taken: The board noted financial position. It was advised to review PG fee structure.

The financial committee meeting shall be held to prepare the financial plan for next 5 years.

Handwritten signature

2. To present examination results

The Member Secretary presented result data for examinations held during odd and even semesters of AY 2017-18 for UG and PG programmes.

All results for the examinations held during the period were declared in time except for the delay in declaration of results for examinations held in November 2017 and May 2018 for S.Y., T.Y. and Final Year B.Tech.(Electrical). The Member Secretary briefed the board about reasons for the delay.

Action taken: The information was noted.

3. To discuss about NBA accreditation status of UG and PG programs and application to NBA to extend accreditation period of PG programs by one year

The Member Secretary informed that following academic programs are accredited by NBA: UG Civil (up to 2019-20), UG Mechanical (up to 2019-20), PG Construction Management (up to 2018-19), PG Machine Design (up to 2018-19) and PG Thermal Engineering (up to 2018-19).

NBA has revised the period of accreditation from existing 2 to 3 years for PG programs. An application has been submitted to NBA for extension of accreditation by 1 year for the 3 PG programs which are already accredited.

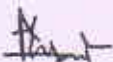
The desirability of NAAC accreditation for the institute was discussed. It was advised to proceed with the NAAC accreditation process which was already started in the past.

Action taken: The information was noted. The NAAC accreditation process shall be further continued.

4. Updates from Dean Academics

Updates about CBCS scheme, online courses, examination reforms, academics rules and regulations and revision in curriculum (UG/PG) were presented. The highlights of revised curriculum for AY2018-19 were informed as:

- Starting of Induction training program for first year students
- Alignment with AICTE Model Curriculum (January 2018)
- Inclusion of more elective course groups



- Provision for online SWAYAM and NPTEL courses
- Inclusion of Mandatory courses
- Inclusion of Virtual Laboratories
- Alignment with Industry 4.0 requirements, etc.
- Academic activities recommended by AICTE Mandatory 10-points

The Member Secretary informed that the revised curriculum for UG/PG programs is approved by Academic Board.

The board was informed about approval obtained from Mumbai University for the PhD program in Electrical Engineering Department.

The board advised to examine the data gathered for NIRF ranking through an internal review committee before uploading it to NIRF website. This measure will improve the quality of data prepared for NIRF ranking.

Action taken: The board noted information about the revised curriculum for the academic year 2018-19 and its approval by Academic Board.

The data for NIRF ranking shall be examined by an internal review committee.

5. Action Plan for the period 2017-22 based on strategic plan

The board members discussed institute's strategic planning / action plan for period 2017-22. Initiatives for successful implementation of plan such as introduction of new PG programs in technologically niche areas, increase in intake for PG programs, application for NRI student quota, revision of organization set-up, avenues for revenue generation through consultancy and testing were discussed.

Action taken: The information was noted.

6. Updates about TEQIP-III Project progress from TEQIP coordinator

The Member Secretary briefed the board members about financial layout of TEQIP III grants and financial allocation under different headings.

The Institute Annual Report for AY2017-18 is prepared and the same was tabled before the board.

Action taken: The information was noted.

(C) Any other matter with permission of Chairperson

1. Grievances received from faculty members

The Chairman has received a grievance from few faculties on various topics. The board advised the institute authorities to look into the matter and present the factual details in the next meeting.

Action taken: The institute authorities shall look into the matter and present factual details during next meeting.

2. Application for duplicate mark-list by alumna

A SPCE alumna (1996 graduate) from Electrical Engineering Department has applied for duplicate mark-list since the original was lost by the alumna. The committee members suggested to issue the duplicate mark-list as per the regulations of Mumbai University.

Action taken: The duplicate mark-list shall be issued as per regulations of Mumbai University.

The meeting concluded with votes of thanks by Member Secretary.

Place: Mumbai

Date: 20 November 2018



APPROVED



Chairman

BOG, SPCE

(Dr. R. Sessa Iyer)
Chairman
Board of Governors
SPCE